

TERMS AND CONDITIONS:

- Detailed instructions are given in the login page of the web payment as to the procedure to be followed in case of completed transaction and payment confirmation slip received and also failed transaction. Please follow the instruction carefully.
- Once "**pay**"- option is selected you will be directed for payment through net banking or debit / credit card. You can choose the desired payment option and proceed.
- Once the payment is successful, you will get a payment confirmation slip and the student has to keep the same for reference.
- In case the payment is not successful due to any reason you will get a display on the status of failure in payment.
- In case none of the above two happens, and there is heavy delay in any response from the system - if you have not proceeded with payment and not given card detail particulars, you may proceed from the beginning again and start the payment process again.
- In case you have given all the debit / credit card details or net banking authorization for payment, and have not got any response, please check with your bankers or credit card company and see if your account is debited. If your bank account / cc is debited, please don't make any attempt to pay again.
- However, if your account is not debited in the bank, you have to make the payment and get payment successful confirmation.
- In any case, make a note of reference / transaction details in case of net banking or card payment.

PRIVACY POLICY :

- The terms "We" / "Us" / "Our"/"Company" individually and collectively refer to The Institution of Franciscan Missionaries of Mary-Rosary Matriculation Higher Sec. School and the terms "You" /"Your" / "Yourself" refer to the Parents.
- This Privacy Policy is an electronic record in the form of an electronic contract formed under the information Technology Act, 2000 and the rules made thereunder and the amended provisions pertaining to electronic documents / records in various statutes as amended by the information Technology Act, 2000. This Privacy Policy does not require any physical, electronic or digital signature.
- This Privacy Policy is a legally binding document between you and The Institution of Franciscan Missionaries of Mary-Rosary Matriculation Higher Sec. School. The terms of this Privacy Policy will be effective upon your acceptance of the same (directly or indirectly in electronic form, by clicking on the I accept tab or by use of the website or

by other means) and will govern the relationship between you and The Institution of Franciscan Missionaries of Mary-Rosary Matriculation Higher Sec. School for your use of the website www.rosarychennai.com.

- This document is published and shall be construed in accordance with the provisions of the Information Technology (reasonable security practices and procedures and sensitive personal data of information) rules, 2011 under Information Technology Act, 2000; that require publishing of the Privacy Policy for collection, use, storage and transfer of sensitive personal data or information.
- Please read this Privacy Policy carefully by using the Website, you indicate that you understand, agree and consent to this Privacy Policy. If you do not agree with the terms of this Privacy Policy, please do not use this Website.
- By providing us your Information or by making use of the facilities provided by the Website, You hereby consent to the collection, storage, processing and transfer of any or all of Your Personal Information and Non-Personal Information by us as specified under this Privacy Policy. You further agree that such collection, use, storage and transfer of Your Information shall not cause any loss or wrongful gain to you or any other person.

USER INFORMATION

- To avail certain services on our Websites, users are required to provide certain information for the registration process namely: - a) your name, b) email address, c) sex, d) age, e) PIN code, f) credit card or debit card details g) medical records and history h) sexual orientation, i) biometric information, j) password etc., and / or your occupation, interests, and the like. The Information as supplied by the users enables us to improve our sites and provide you the most user-friendly experience.

All required information is service dependent and we may use the above said user information to, maintain, protect, and improve its services (including advertising services) and for developing new services

Such information will not be considered as sensitive if it is freely available and accessible in the public domain or is furnished under the Right to Information Act, 2005 or any other law for the time being in force.

COOKIES

To improve the responsiveness of the sites for our users, we may use "cookies", or similar electronic tools to collect information to assign each visitor a unique, random number as a User Identification (User ID) to understand the user's individual interests using the Identified Computer. Unless you voluntarily identify yourself (through registration, for example), we will have no way of knowing who you are, even if we assign a cookie to your computer. The only personal information a cookie can contain is information you supply (an example of this is when you ask for our Personalised Horoscope). A cookie cannot read data off your hard drive. Our advertisers may also assign their own cookies to your browser (if you click on their ads), a process that we do not control.

Our web servers automatically collect limited information about your computer's connection to the Internet, including your IP address, when you visit our site. (Your IP address is a number that lets computers attached to the Internet know where to send you data -- such as the web pages you view.) Your IP address does not identify you personally. We use this information to deliver our web pages to you upon request, to tailor our site to the interests of our users, to measure traffic within our site and let advertisers know the geographic locations from where our visitors come.

LINKS TO THE OTHER SITES

Our policy discloses the privacy practices for our own web site only. Our site provides links to other websites also that are beyond our control. We shall in no way be responsible in way for your use of such sites.⁵

INFORMATION SHARING

We shares the sensitive personal information to any third party without obtaining the prior consent of the user in the following limited circumstances:

(a) When it is requested or required by law or by any court or governmental agency or authority to disclose, for the purpose of verification of identity, or for the prevention, detection, investigation including cyber incidents, or for prosecution and punishment of offences. These disclosures are made in good faith and belief that such disclosure is reasonably necessary for enforcing these Terms; for complying with the applicable laws and regulations.

(b) We proposes to share such information within its group companies and officers and employees of such group companies for the purpose of processing personal information on its behalf. We also ensure that these recipients of such information agree to process such information based on our instructions and in compliance with this Privacy Policy and any other appropriate confidentiality and security measures.

INFORMATION SECURITY

We take appropriate security measures to protect against unauthorized access to or unauthorized alteration, disclosure or destruction of data. These include internal reviews of our data collection, storage and processing practices and security measures, including appropriate encryption and physical security measures to guard against unauthorized access to systems where we store personal data.

All information gathered on our Website is securely stored within our controlled database. The database is stored on servers secured behind a firewall; access to the servers is password-protected and is strictly limited. However, as effective as our security measures are, no security system is impenetrable. We cannot guarantee the security of our database, nor can we guarantee that information you supply will not be intercepted while being transmitted to us over the Internet. And, of course, any information you include in a posting to the discussion areas is available to anyone with Internet access.

However the internet is an ever evolving medium. We may change our Privacy Policy from time to time to incorporate necessary future changes. Of course, our use of any information we gather will always be consistent with the policy under which the information was collected, regardless of what the new policy may be.

GRIEVANCE REDRESSAL

Redressal Mechanism: Any complaints, abuse or concerns with regards to content and or comment or breach of these terms shall be immediately informed to the designated Grievance Officer as mentioned below via in writing or through email signed with the electronic signature to The Principal, Rosary Matriculation Higher Secondary School.

The Principal

www.rosarychennai.com

Rosary Matriculation Higher Secondary School-

- Institution of Franciscan Missionaries of Mary,
- No:7 Papanasam Sivan Salai
- Santhome, chennai-600004
- Email: rosarymatriculation.chennai@gmail.com
- Ph: 04424983617

CANCELLATION / REFUND POLICY

- There is no cancellation option for the end users after payment is made.
- In case of duplicate payment, parent / student, kindly approach admin for refund with proof of the transaction reference / your bank statement.
- Refund will be processed after respective payment gateway will send back to the issuing bank in batches for processing, It will take 10 to 15 days depending on issuing banks policies.
- Important: by submitting a payment through the online-payments site you are agreeing to these terms and conditions including any updated changes in terms and conditions from time to time through our website.

DISCLAIMER

- The articles, information and documents provided on this website are purely for information purpose and no legal commitment whatsoever are attached to the same in case of any inadvertent error that might have occurred due to unavoidable circumstances in spite of all the efforts put by the website management team.